



Job Title: Facility Manager

Job Category: Management

Location: 1627 Stellys X road, Central Saanich BC, Canada

Competition Date: Closes May 20, 2016

Level/Salary Range: Commensurate with experience

Position Type: Full Time - Permanent

Supervisor: Kimanda Jarzebiak

Contact: kimanda@ascentgr.com

Introduction:

The Boulders Climbing Gym is a unique not-for-profit climbing facility located adjacent to a public high school. It is considered one of the top climbing facilities in the world, and in addition to being open to the general public, it runs a wide-range of programs. Programs include climbing therapy, school-based programs, as well as a significant number of youth recreational and competitive programs, based on a sport-for-life philosophy. The Boulders is also home to some of Canada and the world's top climbers, and frequently hosts local, national and international competitions. The Boulders is also poised to expand, with plans to add approximately 90 linear meters of bouldering, both world cup-style terrain and teaching terrain, by 2018.

We have an opening for a facility manager, and are looking for someone with strong leadership skills, proven ability to manage risk in a climbing setting, and a desire to work in a highly-collaborative and multi-faceted environment.

Position Overview:

Under the supervision of the Board Chair, this person will be responsible for the supervision and operation of the facility. They will be directly responsible for the management of services and processes that allow for the day to day operations of The Boulders Climbing Gym. This includes the coordination of space, infrastructure, staff and stakeholders to ensure that the gym has the most suitable environment for its employees, clients and programs. They will be responsible for managing resources, services and processes to meet the needs of the gym.

<p>NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties to meet the ongoing needs of the organization.</p>
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Job Description:

Role and Responsibilities:

- Primary responsibility for risk management, including ensuring the risk management procedures are being followed at all times and reviewing risk management processes regularly
- Direct supervision of all front desk and floor supervising staff.
- Development of annual and monthly budgets.
- Responsible for scheduling all front desk, floor supervisors, and management staff.
- Ordering of supplies needed for the office and rental equipment.
- Aid in ensuring the gym is kept clean and organized.
- Work with the head setter on the schedule for weekly setting for the general public and programs.
- Ensure the facility is kept in good repair and coordinate repairs as needed.



the boulders

- Organization of special events, such as competitions.
- Ensure all procedures and policies are being followed.
- Work with the head coach, program coordinator, and community relations coordinator to ensure they are able to effectively meet their responsibilities.
- Work with stakeholders and user groups to ensure their use of the facility is productive

Qualifications and Education Requirements

- ACMG CGI Level 2 or 3
- Minimum 5 years' experience managing a climbing facility
- Previous experience working with youth is essential
- Demonstrated risk management experience in a climbing gym setting
- Demonstrated ability to work cooperatively with diverse stakeholders
- Experience organizing competitions and international events is an asset
- An undergraduate degree in a relevant field is an asset

To apply, please respond via email to kimanda@ascentgr.com, with a cover letter, resume, as well as a minimum of 500 words explaining your approach to managing risk in a climbing facility.