

Climbing Escalade Canada

Job Posting

Team Manager, 2016 Canadian Youth National Climbing Team World Youth Championships (WYCH), November 7 – 13, Gaungzhou, China

Date Posted: January 8, 2016

Climbing Escalade Canada (CEC) is seeking one (1) qualified candidate to be Team Manager for the 2016 Canadian Youth National Climbing Team. This is a **volunteer position** involving the administration of the team logistics for training camp and the WYCH. The Team Manager will be part of the Team Canada Officials, which also includes the Head Coach, Assistant Coaches and Team Therapist.

PLEASE NOTE: Due to the scheduling of the 2016 WYCH and the possibility of a small team attending this competition, it is not guaranteed that the Team Manager will be compensated to attend this event. A decision on this will be made once the team has been selected and the number of athletes attending the event has been confirmed.

Team Canada Officials will work together to provide the best conditions possible for athletes to prepare and compete at the WYCH. The team officials will undertake the following roles:

1. The Head Coach is responsible for: the overall administration of the program; gathering input from, and giving direction to, the team officials; team building; all team logistics; all technical and training components; and, supervising all athletes during the training camp and WYCH. The Head Coach is also a member of the committee responsible for selecting the athletes to the Youth National Team.
2. The Team Manager is responsible for: coordinating the team application process; researching, planning, and coordinating all travel, accommodation, transportation and meals for the training camp and WYCH; and, supervising all athletes during the training camp and WYCH.
3. The Assistant Coaches are responsible for: assisting in the coordination of the training program for all athletes (lead, bouldering and speed) and the training days leading up to the WYCH; preparation of all athletes during the WYCH; and, supervising all athletes during the training camp and WYCH. The Assistant Coaches are also members of the committee responsible for selecting the Youth National Team.
4. The Team Therapist is responsible for: developing an injury prevention program for all athletes (lead, bouldering and speed); assessing and monitoring the physical health of all athletes; providing on-site medical response as required; working with the athlete's personal health providers when necessary; and, supervising all athletes during the training camp and at the WYCH.

Term of Position: One Year

Compensation: Travel, accommodation, and meal expenses for the training camp; a decision on compensation for the WYCH will be determined after the National Team has been selected and the number of athletes confirmed to attend is known

Application Deadline: January 24, 2016

Please e-mail a cover letter and your resume to the CEC Board, care of Bill Hendsbee: bill@albertaclimbing.org

Canadian Youth National Climbing Team: Team Manager

Qualifications:

The successful candidate is an individual with:

- a current Standard First Aid certification, with CPR C and AED, or equivalent (required)
- excellent people skills (required)
- the ability to work with coaches and athletes of all age groups (required)
- experience planning trips for large groups of minors (preferred)
- experience caring for large groups of minors in a foreign country (preferred)
- excellent ability to work with others in a team with varied opinions and approaches (required)
- bilingual in English and French oral and written communication (preferred)
- a Criminal Record Check (required)

Responsibilities:

The successful candidate will be expected to attend the following:

- Youth National Team Training Camp: dates to be confirmed
- World Youth Championships: November 7-13, 2016 in Guangzhou, China

Other responsibilities will include, but may not be limited to:

- preparing a budget for both the training camp and WYCH
- booking accommodation, food and transportation for both the training camp and WYCH
- booking team-building activities, training facilities, and other events for both the training camp and WYCH
- preparing the trip information portion of the application package

- collecting the necessary information to provide care for the athletes and other team officials while at training camp and at the WYCH
- caring for the athletes in the host country (from the arrival time to the departure time) and in assisting team officials with their needs
- ensuring that proper athlete/team official ratios are maintained, that there is a first aid kit and trained first aider with athletes at all times, and that critical athlete information (allergies, medical information, emergency contact info, insurance info and passport copy), is with the athletes at all times (and carried by an official)
- acting as a liaison between the team officials and parents
- coordinating with the head coach to provide updates to Twitter/Facebook or other designated media
- monitoring the athletes' overall health and wellness (physical and emotional)
- assisting with all team functions
- attending all team officials' meetings
- contributing to team planning through the team officials' Facebook group
- contributing to the final report after the WYCH